



Toddler
Pre K 3
Pre K 4

Where children achieve, believe and belong



Parents are encouraged to keep this page with the Parent handbook for reference

- This form along with the payment of registration fee AND the first months tuition will serve as registration for our program. These fees are non refundable.
- After August 1st the registration fee including tuition will hold the spot in our class for 30 days.
- We will accept registrations in the order they arrive in our office and fill our program accordingly.
- Blue Roof School @ St. Andrew staffs our program according to registration needs, therefore, **ALL REGISTRATION FEES & PRE PAID TUITION ARE NON REFUNDABLE.**
- Tuition is due on the first attendance day of each month. All tuition payments are expected in full according to payment schedule regardless of vacation or absences.
- Late tuition payments are subject to a late fee. Please check our parent handbook for the late tuition policy.
- **All required forms and proof of required immunizations need to be on file by the first day of attendance.** Please see our parent handbook for immunization requirements. Incomplete files are grounds for termination of care.
- In the case of voluntarily withdrawing from our program, we require a two week paid notice of termination.
- **ALL PRE K CHILDREN, THREES AND FOURS MUST BE FULLY TOILET TRAINED.**
- We observe all of the NEISD holidays, NEISD weather related closings and Church holidays.
- Please refer to our Parent Policy handbook for more detailed information on policy and procedure.

All Registration fees & pre paid tuition are NON REFUNDABLE.



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ACCOUNT INFORMATION

Parents Name: _____ zip code: _____
Address: _____ start date: _____
Phone: _____ Email: _____
(Only used for parent communication, classroom announcements & reminders)

If you are new to us, whom can we thank for referring you to St. Andrew? _____
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:

TODDLER CLASS

Monday Tuesday Wednesday Thursday
Monthly Tuition: \$100. \$100. \$100. \$100.
Child's Name: _____ Date of birth: _____ age on Oct. 1, 2012____
Child's Name: _____ Date of birth: _____ age on Oct. 1, 2012____

PRE KINDER CLASSES

PRE K3: T/Th \$200. month PRE K4: M/W/F \$300. month
PRE K3: T/TH/F\$300. month

Child's Name: _____ DOB: _____ Age Oct. 1, 2012____ Pre K3 Fridays Pre K4
T/TH PK3 M/W/F

Child's Name: _____ DOB: _____ Age Oct. 1, 2012____ Pre K3 Fridays Pre K4
T/TH PK3 M/W/F

PROGRAM REGISTRATION

One child \$150. _____ Siblings \$50 each. _____ Monthly Tuition Due: _____

**I understand this form along with the appropriate tuition and registration fee completes registration in the St. Andrew Children's Learning Center program. I understand that unless I am placed on the waiting list, all registration fees, including pre paid tuition are NON REFUNDABLE, and will not be returned to me if I decline participation in the program. I understand that a two week paid notice is required to terminate enrollment. I understand the tuition policy of the program I am registering for including the termination and late payment policy.

_____ Date parent signature printed name SALC CLC staff

Office use: Program: Toddler Pre K3 Prek4 Amount paid _____ check number _____ date _____
Class list _____ Invoiced: registration _____ tuition _____ memorized _____